

Kingston Scottish Festival

Hosted by Rob Roy Pipe Band

Regalia Vendor Contract 2017

Concession Terms and Conditions - Part One

1. Entry, Set-Up & Departure
 - a. Set up for the Festival shall be between 2:00 p.m. and 6:00 p.m. on Friday, May 26, and between 7:00 a.m. and 8:00 a.m. on Saturday, May 27. All concessions must be set-up by 8:00 a.m. on Saturday, May 27, 2017 in order to participate in the Festival.
 - b. Take-down is not to occur before 6:00 p.m. on Saturday, May 27th.
 - c. The Kingston Scottish Festival reserves the right to allocate the location of vendors at their discretion, for the consideration of space and site organization. Vendors may only set up in their assigned location, with no exceptions. All equipment (tents, vehicles, etc.,) must be located inside the appropriate lot.
2. Purchase of a concession space includes entrance into the grounds for the event.
3. Loudspeakers or other noise that interferes with the enjoyment of the Festival are prohibited.
4. All vendors will be subject to inspection by the local Fire, Health and Electrical Departments (where applicable). Any vendor that does not meet the requirements of the appropriate inspection will not be allowed to participate in the Festival. Please ensure that you are aware of all local requirements and leave sufficient time for proper inspections and application processing. There will be no refund of vendor fees if a vendor fails any or all of the inspections. Concessionaires will be required to staff and keep a high level of cleanliness in and around their site at all times. Concessionaires are to dispose of refuse at the designated spots.
5. Concessionaires will be required to show proof of liability insurance in the amount of \$2,000,000. Please attach a copy of your liability insurance certificate to this application. If proof of liability insurance is not enclosed with your application, or is not provided before the event, entrance to the site will be denied.
6. Payment must be submitted with the application form. Post-dated cheques are not accepted. There will be a \$40.00 service charge of all NSF cheques.
7. The Kingston Scottish Festival reserves the right to reject any application. The Festival reserves the right to limit the number of vendors. In the event that your application is not accepted, your deposit will be fully refunded.
8. All fully completed application forms, fees and information must be received by April 30, 2017. **Your cheque should be made out to The Rob Roy Pipe Band.** Late registrants will be subject to a late fee of \$40.00 - no exceptions.
9. No refunds on concession sites will be made after May 15, 2017.
10. The Kingston Scottish Festival reserves the right to restrict or prohibit the sale of any item which it deems inappropriate for the event.
11. The Kingston Scottish Festival, The Rob Roy Pipe Band, and any employees or volunteers thereof will not be held responsible for any loss, damage, injuries, or liabilities to person or property, however caused.
12. If the Kingston Scottish Festival should be prevented from holding the Festival by any cause beyond its control or if it cannot permit the vendor to occupy their rented space due to circumstances beyond its control including, but not limited to, civil disobedience, inclement weather, acts of God, etc., there shall be no refund of fees to the vendor. (The organizers will make every attempt to continue in the event of rain with due consideration to public safety.)

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Part Two

Name of Business.....

Owner/Contact Name.....

Contact Address.....

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Contact Phone #.....E-Mail Address.....

Description of Products Sold.....

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Rental Fees: Rental charges for regalia concessions at the 2017 Kingston Scottish Festival are **\$70.00**. Rental charges for food concessions are **\$100.00**. All concession lots will be approximately 10" by 20'. If you require a space larger than this, please let us know and we will attempt to accommodate you. Those vendors who wish to stay at their site overnight and use the hook-up facilities, must pay an additional fee of \$30.00 per night. Cheque, with payment to **The Rob Roy Pipe Band** must be received no later than **April 30, 2017**. Late registrants will be subject to an additional fee of \$40.00 .

I/We understand the Kingston Scottish Festival or any member or associate thereof, cannot be held responsible for any damage or liabilities incurred on any concession. I/We understand the conditions in the information sheets that accompany this application and I/We will abide by the regulations herein.

Vendor Name/Signature

Date

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Authorized Kingston Scottish Festival Signature

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Please address this form and all questions to: Peggy Davidson at (613) 389-1931 or peggyd9@gmail.com.